
VENDOR REGISTRATION GUIDE

Step-by-Step Registration on the Ariba Supplier Network

NEW VENDORS | LOCAL VENDORS

Prasarana Vendor Registration
September 2026

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Prasarana Malaysia

Government-owned company

Overview

Rail Services

Bus Services

Infrastructure

 Copilot Search



Prasarana Malaysia Berhad
<https://www.prasarana.com.my>

Prasarana Malaysia Berhad Official Corporate Website

Prasarana Malaysia Berhad (Prasarana) drives the transformation of Malaysia's public transportation systems and services. It owns and operates the country's urban rail services ...

Career

Career As the urban public transportation operator in Malaysia, we are scouting ...

Leadership

Prasarana's direction and policies are guided by its Board of Directors, which ...

Contact Us

Headquarters Address Prasarana Malaysia Berhad 199801011092 ...

Tenders

At Prasarana, we are continuously striving to adopt the best practice in ...

Corporate

About Us Prasarana Malaysia Berhad, a wholly owned government entity, ...

Subsidiaries

Rapid Bus Rapid Bus manages and operates bus services in Kuala Lumpur, ...

Step 1

1. Visit Prasarana official website.
2. Click Procurement.
3. Click Vendor Registration.
4. Scroll down until you see this link and Click the link:
<https://s1.ariba.com/Sourcing/Main/ad/selfRegistration?realm=prasarana>



VENDOR REGISTRATION (NEW VENDOR - LOCAL)

1. SUPPLIER SELF-REQUEST FORM

Supplier Self-Request Form

▼ 1 Supplier Self-Request

1.1 Business Justification for New Supplier *

	▼
New Registration	☒
Previous Account Technical Issue	☐
Others	☐

Step 2

1. Fill-in your business justification for new vendor.
2. Click dropdown list.
3. Choose **New Registration**

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

2. GENERAL SUPPLIER INFORMATION

▼ 2 General Supplier Information

Guidance:

- Please ensure **Supplier Full Legal Name 1-3** do not contain exactly **35 characters**.
- If necessary, split the supplier name **by words**, not by characters.
- Spaces are added automatically between **Name 1-3**, so do not add **leading or trailing spaces**.

2.1 Supplier Full Legal Name 1 * ⓘ

ABC SDN BHD

2.2 Supplier Full Legal Name 2 ⓘ

2.3 Supplier Full Legal Name 3 ⓘ

Step 3

1. Fill-in your full company legal name.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

2. GENERAL SUPPLIER INFORMATION

2.4 Supplier Main Address

+

Street * ⓘ House Number * ⓘ

Jalan 123 **1**

Street 2 ⓘ

Street 3 ⓘ

District ⓘ

Postal Code * ⓘ City * ⓘ

68000 **Ampang**

! Valid formats: NNNNN.

Country/Region * ⓘ State/Province/Region * ⓘ

Malaysia **Selangor (SEL)**

! This field is required

Step 4

1. Fill-in your full company address.

Notes:

Fields marked with “*” are mandatory and must be completed.

List of State/ Region:

1. Johor (JOH)
2. Kedah (KED)
3. Kelantan (KEL)
4. Kuala Lumpur (KUL)
5. Labuan (LAB)
6. Melaka (MEL)
7. Negeri Sembilan (SER)
8. Pahang (PAH)
9. Perak (PER)
10. Perlis (PEL)
11. Pulau Pinang (PIN)
12. Sabah (SAB)
13. Sarawak (SAR)
14. Selangor (SEL)
15. Trengganu (TRE)
16. Wilayah Persekutuan (PSK)

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. PRIMARY SUPPLIER CONTACT

Step 5

- 1. Fill in Contact First and Last Name of Person In-Charge to manage your account Ariba in Prasarana.
- 2. Fill in the email address of the Person In Charge (PIC). It is recommended to use your company’s general email address to avoid access issues in the future if individual staff resign or are transferred.
- 3. Fill in Contact Phone number
- 4. Contact Location and Communication – Key-in Malaysia – Choose English-Malaysia or select your preferred option.
- 5. Are you a local or foreign company? Please click the dropdown list and select your preferred option.

Notes:
Fields marked with “*” are mandatory and must be completed.

▼ 3 Primary Supplier Contact

3.1 Contact First Name *

3.2 Contact Last Name *

3.3 Contact Email *

3.4 Contact Phone

3.5 Contact Location and Communication Language *

▼

3.6 Are you Local Company / Foreign Company?

▼

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. PRIMARY SUPPLIER CONTACT

3.7 Company Registration No.

3.7.1 Company Registration No.

Add Company Registration No. (0)

Company Registration No. (0)

Company Registration No.

Add new

3.7.1.1 Company Registration No.

Country/Region

Malaysia

Submit

Cancel

Step 6

1. Click Add Registration No. (0)
2. Click Add new

Step 7

1. Fill-in Country/ Region.
2. Click Submit

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

4. ADDITIONAL INFORMATION

4 Additional Information

4.1 Category (UNSPSC)

Electrical



4 Additional Information

4.1 Category (UNSPSC)

4.1 Category (UNSPSC)

☒ All Commodities

☐ Apparel and Luggage and Personal Care Products

☐ Building and Construction Machinery and Accessories

☒ Building and Construction and Maintenance Services

☐ Chemicals including Bio Chemicals and Gas Materials

☐ Cleaning Equipment and Supplies

☐ Commercial and Military and

☐ Building construction and support and maintenance and repair services

☒ General building construction

☐ Commercial or industrial construction

☒ Infrastructure construction

☐ Residential construction

All Commodities x Building and Construc... x General building cons... x Infrastructure constru... x

Submit Cancel

Step 8

Option 1

1. Key-in your business category .
2. Example: Electrical.
3. Scroll down and select your preferred option.
4. Click Submit

Option 2

1. Click icon Search.
2. Tick ☒ All Commodities
3. Click ☒
4. Select your preferred option.
5. Click Submit

Notes:

Choose the right "Commodities" that represent your company

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Your request for registration as a supplier with Prasarana Malaysia Berhad - TEST is complete.

The Prasarana Malaysia Berhad - TEST supplier management team will review your request details and make a decision on your request.
Decision will be sent to your email at cpanaliza@prasarana.com.my

Supplier Self-Request Form

✓ 1 Supplier Self-Request

1.1 Business Justification for New Supplier

New Registration

✓ 2 General Supplier Information

Guidance:

- Please ensure **Supplier Full Legal Name 1-3** do not contain exactly **35 characters**.
- If necessary, split the supplier name **by words**, not by characters.
- Spaces are added automatically between **Name 1-3**, so do not add **leading or trailing spaces**.

Step 9

1. Your screen will appear as shown in the screen shoot.
2. Information has been filled up and correctly reflected.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Step 10

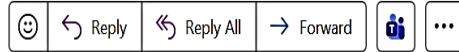
1. Vendor will received automatic email from Ariba system.
2. The email informed you that your company registration is currently under review and approval.

Prasarana Malaysia Berhad - TEST is reviewing your registration request



Ariba Administrator <no-reply@ansmtp.ariba.com>

To Analiza Binti Mohd Yatim



Thu 21/5/2026 2:06 PM

[CAUTION - EXTERNAL EMAIL] DO NOT reply, click links, or open attachments unless you have verified the sender and know the content is safe.

Hello ABC Sdn Bhd,

Prasarana Malaysia Berhad - TEST has received your registration request and will review it for approval. Their response will be emailed to cpanaliza@prasarana.com.my.

If you have any questions, please don't reply to this email but instead contact Prasarana Malaysia Berhad - TEST directly.

This email has been sent to you on behalf of Prasarana Malaysia Berhad - TEST by SAP Ariba.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Invitation: Register to become a supplier with Prasarana Malaysia Berhad - TEST

 Summarize

[CAUTION - EXTERNAL EMAIL] DO NOT reply, click links, or open attachments unless you have verified the sender and know the content is safe.



Prasarana Malaysia Berhad - TEST

Register as a supplier with Prasarana Malaysia Berhad - TEST

Hello!

Fazlin has invited you to register to become a supplier with Prasarana Malaysia Berhad - TEST. Start by creating an account with Ariba Network. It's free.

Prasarana Malaysia Berhad - TEST uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers. If Sarah Luna Design Sdn Bhd already has an account with Ariba Network, sign in with your username and password.

[Click Here](#) to create account now

Step 11

1. Vendor will received automatic email from Ariba system.
2. Click the link “**Click Here**” to fill in the registration form.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Benefits of a business relationship on SAP Business Network

1. Streamline business processes
Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility
Benefit from critical business insights and actionable analytics

3. Grow your business
Get discovered by new customers and unlock new business opportunities

[About this invitation](#) [Learn More](#)

[Help](#)

Prasarana Malaysia Berhad

Connect with Prasarana Malaysia Berhad on SAP Business Network to collaborate.

We found existing accounts based on the information you entered. Please review.

[Review Accounts](#)

or

[Use existing account](#) ⓘ

[Create new account](#) 

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Step 12

1. Ariba front page will appear.
2. Click **Create new account**.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

[Learn More](#)

[< Back](#)

[? Help](#)

Step 13

1. Verify for email address.
2. Click Proceed.

Verify your email before you proceed...

Please provide the email that you want to use to create your new account.

Email: *

XXXX@gmail.com

Proceed



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VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

[Learn More](#)

[< Back](#)

[? Help](#)

Enter your One Time Password

✖ Looks like we have already sent you an email with one time password. Please check your email and enter the one password below.

Please enter your one time password sent to ~~XXXXX~~XXXXX@gmail.com. Your password expires in 30 minutes.

Continue

Step 14

1. Check your received email.
2. Enter your OTP.
3. Click Continue



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Own It



Speak Up & Listen



Be Proactive



Act Responsibly

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

[Learn More](#)

Prasarana Malaysia Berhad

Create an account to connect and collaborate with Prasarana Malaysia Berhad on SAP Business Network

Company Information

DUNS Number:

[What is a DUNS number?](#)

Company Legal Name: * [?](#)

Country / Region: *

Address Line 1: * [?](#)

Address Line 2:

City: *

State:

Postal Code: *

[Help](#)

Step 15

1. Ariba create an account appear.
2. All the answer is collected from self-request.
3. Kindly make the necessary changes to verify whether the system captures the latest information.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Administrator Account Information ⓘ

Name: *

Analiza

Mohamad Yatim

Email:

XXXXXXXX@gmail.com

☐ Use my email as my user name

Password: *



Repeat Password: *



☒ I have read and agree with the [Terms of Use](#).

☒ I hereby agree that SAP Business Network will make parts of my Personal Data (as defined in the [Privacy Statement](#)) accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings.

Please see the [Privacy Statement](#) to learn how we process personal data.

☐ I'm not a robot



Create account

Step 16

1. Ariba Administrator account information appear.
2. Fill in First and Last Name of the Person In-Charge to manage your account Ariba in Prasarana.
3. Email address of the Person In-Charge to manage your account Ariba in Prasarana.
4. **Untick** ☒ **Use my email as my** username.
5. Username : copy your email and paste at username and add **1**
example: **test1@gmail.com**
6. Key-in your password.
7. Key-in your repeat password.
8. Tick ☒ I have read and agree with the Terms of Use.
9. Tick ☒ I hereby agreed that SAP Business Network will make parts of my Personal Data.
10. Tick ☒ I'm not a robot.
11. Click ☒ Create account.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Address recommendation

We noticed that your address is incomplete or invalid. Please make a selection from the recommendations below and click Confirm.

You entered:

☐ Stulang Laut, Johor Banru, Johor. 80100

We recommend:

☒

Jalan Stulang Laut,
Taman Stulang Laut,
80300 Johor Bafiru,
Johor.
Malaysia

☐ Jalan Stulang Laut 1,
Taman Stulang Laut

Confirm

Step 17

1. Ariba will show recommendation address for Vendor to choose.
2. Kindly choose your correct address.
3. Click Confirm.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Step 18

1. Click **Continue account creation**.

Prasarana Malaysia Berhad

Create an account to connect and collaborate with Prasarana Malaysia Berhad on SAP Business Network

We found existing accounts based on the information you entered. Please review.

Review Accounts

or

Continue account creation

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

Prasarana Malaysia Berhad

Create an account to connect and collaborate with Prasarana Malaysia Berhad on SAP Business Network

✖ Please correct the following errors. ✕

Company Information

DUNS Number:

[What is a DUNS number?](#)

Company Legal Name: * ⓘ

Country / Region: *

Address Line 1: * ⓘ

Address Line 2:

City: *

State:

Postal Code: *

Step 19

1. All the answer is collected from self-request.
2. Kindly make the necessary changes to verify whether the system captures the latest information.



VENDOR REGISTRATION (NEW VENDOR - LOCAL)



Welcome to SAP Business Network

Dear XXXXXXXX@icloud.com,

Please find your account information below:

- **Company name** Dummy Vendor Sdn Bhd
- **User name** XXXXXXXX@icloud.com
- **SAP Business Network ID** AN11390895882
- **Business Network ID** BNO-100000175689123
- **Administrator email** XXXXXXXX@gmail.com

Get Started

Follow these steps to set up your account:

1. Complete your company profile

When you log in, you will see a customer-specific page with information they have requested.

2. Update your company profile

Potential customers can search for and review profiles to discover business opportunities.

3. Explore SAP Business Network Discovery

Find and participate in a variety of business opportunities.

Sincerely,

SAP Business Network

[Sign in](#)

Step 20

1. Vendor will received automatic email from Ariba system.
2. Click **Sign in**.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

PRASARANA MALAYSIA BERHAD

Prasarana Malaysia Berhad Requested Profile

All required customer requested fields have been completed.

[View customer requested fields >](#)

Public Profile Completeness

15%

Enter commodities to reach 35% >

Categories in your profile have had over \$14,344.45 USD in business over the last 12 months.

Welcome to Prasarana Malaysia Berhad Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, services, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.



[Home](#)

Events

Title	ID	End Time ↓	Event Type	Participated
No items				

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
Supplier registration questionnaire	Doc5726196785	7/4/2026 11:33 AM	Invited

Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
-------	----	------------	-----------	---------	--------

Step 21

1. Click Supplier [Registration Questionnaires](#).

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

1. BASIC INFORMATION

▼ 1 Basic Information

1.1 Type of Registration *

Full Registration



1.2 Are you Local Company / Foreign Company? *

Local Company



1.3 Nature of Organization *

Private Company (Sdn Bhd)



1.4 Category *

Electrical Lighting



Electrical Lighting ×

1.5 Category (UNSPSC) *



Electrical Systems an... ×

All Commodities ×

Step 22

1. Fill in Type of Registration by click the dropdown list.
2. Choose **Full Registration**.
3. Are you Local Company/ Foreign Company? Click the dropdown list.
4. Select your preferred option.
5. Nature of Organization? Click the dropdown list.
6. Select your preferred option.
7. Category? Click the dropdown list.
8. Select your preferred option.
9. Category UNSPCS?

Option 1

1. Key-in your business category .
2. Example: Electrical.
3. Scroll down and select your preferred option.

Option 2

1. Click icon Search.
2. Tick ☒ All Commodities
3. Click >
4. Select your preferred option.

Notes:

Choose the right "Commodities" that represent your company

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

2. GENERAL SUPPLIER INFORMATION

2 General Supplier Information

Guidance:

- Please ensure **Supplier Full Legal Name 1-3** do not contain exactly **35 characters**.
- If necessary, split the supplier name **by words**, not by characters.
- Spaces are added automatically between **Name 1-3**, so do not add **leading or trailing spaces**.

2.1 Supplier Full Legal Name 1 * ?

Aries Sdn Bhd

2.2 Supplier Full Legal Name 2 ?

2.3 Supplier Full Legal Name 3 ?

2.4 Supplier Main Address * ?

+

Street * ?

Jalan Syurga 1

House Number * ?

No.3

Street 2 ?

Street 3 ?

District ?

Postal Code * ?

51000

City * ?

Sentul

Country/Region * ?

Malaysia

State/Province/Region * ?

Kuala Lumpur (KUL)

Step 23

1. All the answer is collected from self-request.
2. Kindly make the necessary changes to verify whether the system captures the latest information.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

▼ 3 General Company Information

3.1 Supplier Categories *

Supplier



Supplier x

3.3 Primary Capability Role * ?

Upload File

15.55 kb Blank-Test Ariba.pdf x

3.4 Date of Incorporation * ?

5/19/2026



Step 24

1. Supplier Categories – Click the dropdown list and select your preferred option.
2. Primary Capability Role (Your Company Profile including Organization Chart).
3. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.
4. Date of Incorporation
5. Select your date by Click “Open Calendar” icon.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

3.5 Company Registration No

3.5.1 Company Registration No

Add or edit Company Registration No (1)

3.6 Company skill and experience: attachment required of list of skill and experience *

Upload File

15.55 kb Blank-Test Ariba.pdf x

3.7 Status of Company *

Bumiputera

Step 25

1. Click “Add or edit Company Registration No (0)”
2. Click “Add new”.
3. 3.5.1.1. Company Registration No.
4. Country/ Region
5. Key in Malaysia
6. Key in your Company Registration Number.
7. Click Submit.
8. 3.6 Company skill and experience (**List of 3 years Completed Project**)
9. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.
10. Status of Company - Click the dropdown list and select your preferred option.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

✓ 3.8 Sijil Taraf Bumiputera (STB) or Sijil Akuan Pendaftaran Syarikat Bumiputera

3.8.1 Effective Date of Sijil Taraf Bumiputera (STB) or Sijil Akuan Pendaftaran Syarikat Bumiputera *

M/D/YYYY



3.8.2 Expiration Date of Sijil Taraf Bumiputera (STB) or Sijil Akuan Pendaftaran Syarikat Bumiputera *

M/D/YYYY



3.8.3 Attachment of Sijil Taraf Bumiputera (STB) or Sijil Akuan Pendaftaran Syarikat Bumiputera *

Upload File

3.9 Is the company registered with the Ministry of Finance (MOF), indicating whether it is Bumiputera (Yes) or Non-Bumiputera (No)? *

☒ Yes

☐ No

Step 26

Notes:

This screen will appear when your company status is declared **“YES”** as Bumiputra/ MOF/ CIDB/ ST/ SME/ eSWIS.

1. Effective Date of Taraf Bumiputra (STB) or Sijil Akuan Pendaftaran Syarikat Bumiputra.
2. Select your date by Click “Open Calendar” icon.
3. Expiration Date of Sijil Taraf Bumiputera (STB) or Sijil Akuan Pendaftaran Syarikat Bumiputera
4. Select your date by Click “Open Calendar” icon.
5. Attachment of Sijil Taraf Bumiputera (STB) or Sijil Akuan Pendaftaran Syarikat Bumiputera.
6. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
7. Is the company registered with the Ministry of Finance (MOF), indicating whether it is Bumiputera (Yes) or Non-Bumiputera (No)? Select your preferred option.

Notes:

Fields marked with **“*”** are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

3.10 The company registered with the Ministry of Finance (MOF)

3.10.1 The validity effective date of the Ministry of Finance (MOF) *

M/D/YYYY



3.10.2 The validity expiry date of the Ministry of Finance (MOF) *

M/D/YYYY



3.10.3 Attachment of the validity of the Ministry of Finance (MOF) *

Upload File

3.11 Is the company registered with the Construction Industry Development Board (CIDB)? *

☒ Yes

☐ No

Step 27

Notes:

This screen will appear when your company status is declared **"YES"** as Bumiputra/ MOF/ CIDB/ ST/ SME/ eSWIS.

1. The validity effective date of the Ministry of Finance (MOF).
2. Select your date by Click "Open Calendar" icon.
3. The validity expiry date of the Ministry of Finance (MOF).
4. Select your date by Click "Open Calendar" icon.
5. Attachment of the validity of the Ministry of Finance (MOF).
6. Click **"Upload File"**. Browse and select the required file from your device. Click **"Open"** to upload the file. Confirm that the file has been uploaded successfully.
7. Is the company registered with the Construction Industry Development Board (CIDB)?
8. Select your preferred option.

Notes:

Fields marked with **"*"** are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

✓ 3.12 The company registered with the Construction Industry Development Board (CIDB)

3.12.1 The validity effective date of the company registered with the Construction Industry Development Board (CIDB) *

M/D/YYYY



3.12.2 The validity expiry date of the company registered with the Construction Industry Development Board (CIDB) *

M/D/YYYY



3.12.3 Attachment of the company registered with the Construction Industry Development Board (CIDB) *

Upload File

3.12.4 Construction Industry Development Board (CIDB) Grade? *



3.13 Is the company registered with the Energy Commission (ST)? *

☒ Yes

☐ No

Step 28

This screen will appear when your company status is declared **“YES”** as Bumiputra/ MOF/ CIDB/ ST/ SME/ eSWIS.

1. The validity effective date of the company registered with the Construction Industry Development Board (CIDB).
2. Select your date by Click “Open Calendar” icon.
3. The validity expiry date of the company registered with the Construction Industry Development Board (CIDB).
4. Select your date by Click “Open Calendar” icon.
5. Attachment of the company registered with the Construction Industry Development Board (CIDB).
6. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
7. Construction Industry Development Board (CIDB) Grade??
8. Select your preferred option.
9. Is the company registered with the Energy Commission (ST)?
10. Select your preferred option.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

✓ 3.14 The company registered with the Energy Commission (ST)

3.14.1 The validity effective date of the company registered with the Energy Commission (ST)? *

M/D/YYYY



3.14.2 The validity expiry date of the company registered with the Energy Commission (ST)? *

M/D/YYYY



3.14.3 Attachment of the company registered with the Energy Commission (ST)? *

Upload File

3.14.4 Energy Commission (ST) Class? *



3.15 Is the company registered under Small and Medium Enterprise (SME)? *

☒ Yes

☐ No

Step 29

Notes:

This screen will appear when your company status is declared “YES” as Bumiputra/ MOF/ CIDB/ ST/ SME/ eSWIS.

1. The validity effective date of the company registered with the Energy Commission (ST)?
2. Select your date by Click “Open Calendar” icon.
3. The validity expiry date of the company registered with the Energy Commission (ST)?
4. Select your date by Click “Open Calendar” icon.
5. Attachment of the company registered with the Energy Commission (ST)?.
6. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.
7. Energy Commission (ST) Class?
8. Select your preferred option.
9. Is the company registered under Small and Medium Enterprise (SME)?
10. Select your preferred option.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

✓ 3.16 The company registered under Small and Medium Enterprise (SME)?

3.16.1 The validity effective date of the company registered under Small and Medium Enterprise (SME) *

M/D/YYYY



3.16.2 The validity expiry date of the company registered under Small and Medium Enterprise (SME) *

M/D/YYYY



3.16.3 Attachment of the company registered under Small and Medium Enterprise (SME) *

Upload File

3.17 Is the company registered in Electronic Scheduled Waste Information System (eSWIS)? *



Yes



No

Step 30

Notes:

This screen will appear when your company status is declared **“YES”** as Bumiputra/ MOF/ CIDB/ ST/ SME/ eSWIS.

1. The validity effective date of the company registered under Small and Medium Enterprise (SME)
2. Select your date by Click “Open Calendar” icon.
3. The validity expiry date of the company registered under Small and Medium Enterprise (SME)
4. Select your date by Click “Open Calendar” icon.
5. Attachment of the company registered under Small and Medium Enterprise (SME).
6. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
7. Is the company registered in Electronic Scheduled Waste Information System (eSWIS)?
8. Select your preferred option.

Notes:

Fields marked with **“*”** are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

3. GENERAL COMPANY INFORMATION

✓ 3.18 The company registered in Electronic Scheduled Waste Information System (eSWIS)

3.18.1 The validity effective date of the company registered in Electronic Scheduled Waste Information System (eSWIS) *

M/D/YYYY



3.18.2 The validity expiry date of the company registered in Electronic Scheduled Waste Information System (eSWIS) *

M/D/YYYY



3.18.3 Attachment of the company registered in Electronic Scheduled Waste Information System (eSWIS) *

Upload File

3.18.4 Select applicable option(s) *



Step 31

Notes:

This screen will appear when your company status is declared “YES” as Bumiputra/ MOF/ CIDB/ ST/ SME/ eSWIS.

1. The validity effective date of the company registered in Electronic Scheduled Waste Information System (eSWIS).
2. Select your date by Click “Open Calendar” icon.
3. The validity expiry date of the company registered in Electronic Scheduled Waste Information System (eSWIS).
4. Select your date by Click “Open Calendar” icon.
5. Attachment of the company registered in Electronic Scheduled Waste Information System (eSWIS).
6. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.
7. Select applicable option(s)
8. Select your preferred option.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

4. PRIMARY SUPPLIER CONTACT

▼ 4 Primary Supplier Contact

4.1 Contact First Name *

Analiza

4.2 Contact Last Name *

Mohamad Yatim

4.3 Contact Email *

cpanaliza@prasarana.com.my

4.4 Contact Phone *

011-1234567

4.5 Contact First Name2

4.6 Contact Last Name2

4.7 Contact Email2

4.8 Contact Phone2

4.9 Contact Location and Communication
Language *

English-Malaysia



Step 32

1. All the answer is collected from self-request.
2. Kindly make the necessary changes to verify whether the system captures the latest information.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

5. COMPANY CATEGORIES

▼ 5 Company Categories

▼ 5.1 Public Company (Bhd) & Private Company (Sdn Bhd)

5.1.1 Incorporation Date : *

5/19/2026



5.1.2 SSM Company Profile *

Upload File

15.55 kb Blank-Test Ariba.pdf x

5.1.3 Audited Report for the last 2 Financial Years *

Upload File

15.55 kb Blank-Test Ariba.pdf x

5.1.4 Business and credit information services *

Upload File

15.55 kb Blank-Test Ariba.pdf x

Step 33

1. Incorporation Date :
2. Select your date by Click “Open Calendar” icon.
3. SSM Company Profile (To submit SSM e-Info)
4. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.
5. Audited Report for the last 2 Financial Years.
6. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.
7. Business and credit information services (CTOS/Experian/ELSA/Credit Bureau Malaysia).
8. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

7. BUSINESS CERTIFICATES

Step 34

1. Are you registered with Government/ statutory/ Professional Bodies? (if any)
2. Select your preferred option.
3. Are you Original Equipment Manufacturer (OEM) Certified?
4. Select your preferred option.
5. Are you Agent/Exclusive Agent/Sole Distributor/Authorized Distributor/Exclusive Distributor?
6. Select your preferred option.
7. If Yes, Attachment is Mandatory.
8. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.

Notes:

Fields marked with “*” are mandatory and must be completed.

7 Business Certificates

7.1 Are you registered with Government/statutory/Professional Bodies? (if any)

7.2 Are you Original Equipment Manufacturer (OEM) Certified? *

☒ Yes

☐ No

7.3 Are you Agent/Exclusive Agent/Sole Distributor/Authorized Distributor/Exclusive Distributor? *

☒ Yes

☐ No

7.4 If Yes, Attachment is Mandatory. *

Upload File

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

8. ANTI BRIBERY SECTION

8 Anti Bribery Section

8.1

Prasarana Malaysia Berhad has a zero-tolerance policy against all forms of bribery and corruption. Prasarana's Group Kod Etika Perniagaan Kumpulan Prasarana (KEPP), Vendor Code of Ethics (VCOE), Whistleblower Policy and Integrity Policy are applicable throughout the Prasarana Group.

Please complete the following Questionnaire to the best of your ability. The completion of this Questionnaire is one of the steps in the review process. Completion of this form should not in any way be construed as establishment of a business relationship with Prasarana and/or its subsidiaries.

Prasarana Malaysia Berhad mempunyai dasar toleransi sifar terhadap semua bentuk rasuah dan salah guna kuasa. Kod Etika Perniagaan Kumpulan Prasarana (KEPP), Kod Etika Pembekal (VCOE), Dasar Pemberi Maklumat dan Dasar Integriti adalah digunapakai di seluruh Kumpulan Prasarana.

Sila lengkapkan Soal Selidik berikut sebaik mungkin.

Penyelesaian Soal Selidik ini adalah salah satu langkah dalam proses tinjauan. Pengisian borang ini tidak boleh ditafsirkan sebagai hubungan perniagaan dengan Prasarana dan anak syarikatnya.

"

"

Data Protection Statement / Penvataan Perlindungan Data

☒ Yes

☐ No

Step 35

1. Kindly answer **Question 8.1 to 8.20**.
2. Select your preferred option.
3. If the question required to upload file:-
4. Click **"Upload File"**. Browse and select the required file from your device. Click **"Open"** to upload the file. Confirm that the file has been uploaded successfully.
5. Data Acknowledgement
6. Select your date by Click "Open Calander" icon.

Notes:

Fields marked with "*" are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

9. VENDOR CODE OF ETHNIC

▼ 9 Vendor Code of Ethnic

9.1 Please upload signed VCOE *

Upload File

📎 93.84 kb Declaration Of Compliance With Ve...

📎 15.55 kb Blank-Test Ariba.pdf x

9.2 Are you agree on VCOE statement *

☒ Yes

☐ No

9.3 Data Acknowledgemnt *

5/19/2026



Step 36

1. Kindly download this link:
[📎 93.84 kb Declaration Of Compliance With Vendor Code Of Ethics \(VCOE\) Appr...](#)
2. Please upload signed VCOE.
3. **Kindly complete the VCOE document, duly stamped with the company seal and signed by the company owner, CEO, Managing Director, or the highest-ranking officer. The completed VCOE must be scanned and saved in PDF format for system upload.**
4. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
5. Are you agree on VCOE statement.
6. Select your preferred option.
7. Data Acknowledgement.
8. Select your date by Click **“Open Calendar”** icon.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

10. PERSONAL DATA PROTECTION ACT

✓ 10 Personal Data Protection Act

By submitting your personal data to us, you have agreed to be bound by our PDPA Notice whereby we shall have the right to process your personal data in accordance with the PDPA Notice (<https://myrapid.com.my/pdpa-notice/>)

10.1 Are you agree on PDPA statement *

☒ Yes

☐ No

10.2 Data Acknowledgemnt *

5/19/2026



Step 37

1. Are you agree on PDPA statement
2. Select your preferred option.
3. Data Acknowledgement
4. Select your date by Click “Open Calendar” icon.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

11. ENVIRONMENT, SOCIAL, AND GOVERNANCE (ESG)

11 Environmental, Social, and Governance (ESG)

11.1 Does your company have an (ESG) policy *

☒ Yes ☐ No

11.2 Attach your company ESG policy *

Upload File

Step 38

1. Does your company have an (ESG) policy.
2. Select your preferred option.
3. If YES, Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

12. FINANCIALS AND SHAREHOLDERS INFORMATION

12.1 Shareholders Information

12.1.1 Shareholder Name - 1 *

Analiza

12.1.2 Shareholding - 1 (RM) *

1000000

12.1.3 Shareholding - 1 (%) *

100%

12.1.4 Shareholder Name - 2

12.1.5 Shareholding - 2 (RM)

12.1.6 Shareholding - 2 (%)

12.1.7 Shareholder Name - 3

12.1.8 Shareholding - 3 (RM)

12.1.9 Shareholding - 3 (%)

12.1.10 Are you currently a shareholder in any other company which also register as Prasarana Malaysia Berhad Approved Vendor? *

☒ Yes

☐ No

12.1.11 Please specify the company or companies name *

12.1.12 Does the Applicant have any immediate relative/s working at Prasarana Malaysia Berhad? *

☒ Yes

☐ No

12.1.13 Name of the relative, relationship, and their department/position at Prasarana Malaysia Berhad *

Step 39

1. Kindly answer **Question 12.1.1. to 12.1.9.**
2. Are you currently a shareholder in any other company which also register as Prasarana Malaysia Berhad Approved Vendor?
3. Select your preferred option.
4. If YES
5. Please specify the company or companies name.
6. **Kindly key-in your answer.**
7. Does the Applicant have any immediate relative/s working at Prasarana Malaysia Berhad?
8. Select your preferred option.
9. If YES
10. Name of the relative, relationship, and their department/position at Prasarana Malaysia Berhad.
11. **Kindly key-in your answer.**

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

12. FINANCIALS AND SHAREHOLDERS INFORMATION

▼ 12.2 Financial Information

12.2.1 Credit Rating Report (CTOS/Experian/ELSA/Credit Bureau Malaysia) *

Upload File

 15.55 kb Blank-Test Ariba.pdf X

12.2.2 How many permanent employees do you have? *

10

12.2.3 3 Months Full Bank Statement *

Upload File

 15.55 kb Blank-Test Ariba.pdf X

12.2.4 Please use the bank key list as a reference for completing the section below.

 18.09 kb Bank Key List.xlsx

Step 40

1. Credit Rating Report (CTOS/Experian/ELSA/Credit Bureau Malaysia).
2. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.
3. How many permanent employees do you have?
4. Kindly key-in your answer.
5. 3 Months Full Bank Statement (**The latest 3 months bank statement**).
6. Click “**Upload File**”. Browse and select the required file from your device. Click “**Open**” to upload the file. Confirm that the file has been uploaded successfully.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

12. FINANCIALS AND SHAREHOLDERS INFORMATION

Step 41

12.2.4 Please use the bank key list as a reference for completing the section below.

 18.09 kb [Bank Key List.xlsx](#)

1. Download Bank Key List.
2. Click Add or Banking Information (0).
3. Click Add new.-

12.3 Banking Information

12.3.1 Banking Information

Add or edit Banking Information (1)

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

12. FINANCIALS AND SHAREHOLDERS INFORMATION

12.3.1.1 Banking Information *

Bank Type	Domestic
Country/Region *	Malaysia
Bank Name	CIMB BANK
Bank Branch	Bandar Baru Ampang
Street	Jalan Ampang Water Front
City	Selangor
State/Province/Region	Ampang
Postal code	68000
Account holder name *	ARIES SDN BHD
SWIFT	
Bank control key	CIMBMYKL

Submit Cancel

Step 42

1. This screen will appear.
2. Bank Type.
3. Click dropdown list and select your preferred option.
4. Country/Region
5. Click dropdown list and select your preferred option.
6. Bank Name.
7. Key in your answer.
8. Bank Branch
9. Key in your answer.
10. Street.
11. Key in your answer.
12. City
13. Key in your answer.
14. State/Province/Region.
15. Key in your answer.
16. Postal code.
17. Key in your answer.
18. Account holder name.
19. Key in your answer.
20. SWIFT
21. Key in your answer.
22. Bank control key.
23. Refer to the file download - Bank Key List and key in in your answer.
24. Click Submit.

Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

12. FINANCIALS AND SHAREHOLDERS INFORMATION

HOME SOURCING SUPPLIERS **SUPPLIER MANAGEMENT** MORE...▼

< Back

Banking Information (1)

Banking Information

	Bank ID	0000
	Country/Region	MY
	Account holder name	Aries Sdn Bhd
	Bank key/ABA routing number	CIMB
	Account number	123

Add new

Step 43

1. This screen will appear.
2. Click Back.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

13. CYBERSECURITY

✓ 13 Cybersecurity

13.1 Do you have an Information Security Management System (ISMS) aligned to ISO/IEC 27001? *

☒ Yes ☐ No

13.2 Attach your latest ISO 27001 certificate. *

Upload File

13.3 Do you have an external audit report such as SOC 2 Type II, or equivalent? *

☒ Yes ☐ No

13.4 Attach the latest report (executive summary only). *

Upload File

13.5 Do you conduct annual penetration testing on systems used to deliver services to Prasarana? *

☒ Yes ☐ No

13.6 Attach the latest pentest executive summary *

Upload File

13.7 Do you perform regular vulnerability scanning and cloud configuration assessments? Please confirm if you use automated tools to prevent misconfiguration (e.g., public cloud storage, exposed credentials). *

testing

13.8 Do you process, store, or transmit Prasarana data? *

☒ Yes ☐ No

13.9

Specify:

- 1) Data location (country)
- 2) Hosting model (on-prem / public cloud / hybrid)
- 3) Encryption at rest
- 4) Encryption in transit

*

testing

Step 44

1. Do you have an Information Security Management System (ISMS) aligned to ISO/IEC 27001?.
2. Select your preferred option.
3. Attach your latest ISO 27001 certificate.
4. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
5. Do you have an external audit report such as SOC 2 Type II, or equivalent?
6. Select your preferred option.
7. Attach the latest report (executive summary only).
8. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
9. Do you conduct annual penetration testing on systems used to deliver services to Prasarana?
10. Select your preferred option.
11. Attach the latest pentest executive summary.
12. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
13. Do you perform regular vulnerability scanning and cloud configuration assessments? Please confirm if you use automated tools to prevent misconfiguration (e.g., public cloud storage, exposed credentials).
14. Kindly key in your answer.
15. Do you process, store, or transmit Prasarana data?
16. Select your preferred option.
17. Specify:
 - 1) Data location (country)
 - 2) Hosting model (on-prem / public cloud / hybrid)
 - 3) Encryption at rest
 - 4) Encryption in transit
18. Kindly key in your answer.

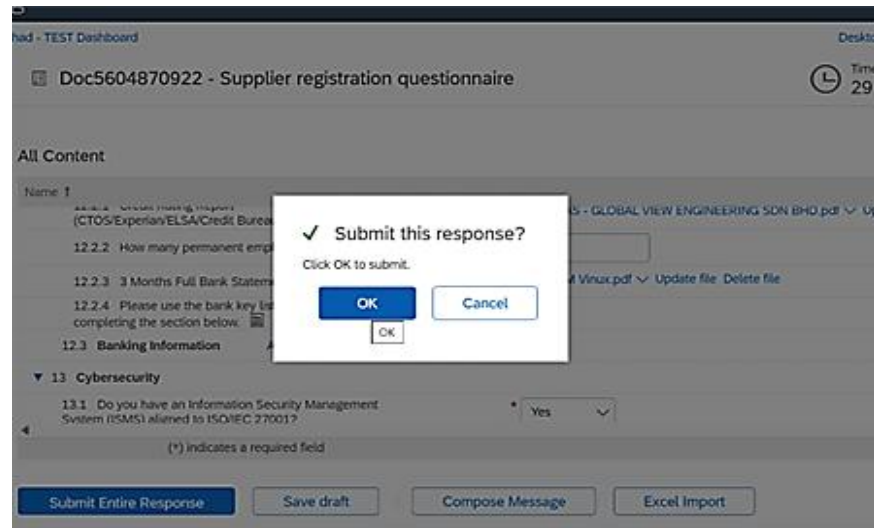
Notes:

Fields marked with “*” are mandatory and must be completed.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

13. CYBERSECURITY

- 13.10 Do you enforce Multi-Factor Authentication (MFA) for administrative access? Do you conduct periodic user access reviews? * ☒ Yes ☐ No
- 13.11 Do you have a documented Incident Response Plan? What is your breach notification timeline? (e.g. within 24–72 hours) Have you experienced any cybersecurity incidents in the last 24 months? * ☒ Yes ☐ No
- 13.12 Attach summary and corrective actions *
- 13.13 Do you have a Business Continuity Plan (BCP) and Disaster Recovery Plan (DRP)? Do you perform annual DR tests? * ☒ Yes ☐ No
- 13.14 Attach latest test summary. *
- 13.15 Do you maintain cybersecurity insurance covering data breaches and service outages? * ☒ Yes ☐ No



Step 45

1. Do you enforce Multi-Factor Authentication (MFA) for administrative access? Do you conduct periodic user access reviews?
2. Select your preferred option.
3. Do you have a documented Incident Response Plan? What is your breach notification timeline? (e.g. within 24–72 hours) Have you experienced any cybersecurity incidents in the last 24 months?
4. Select your preferred option.
5. Attach summary and corrective actions.
6. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
7. Do you have a Business Continuity Plan (BCP) and Disaster Recovery Plan (DRP)? Do you perform annual DR tests?
8. Select your preferred option.
9. Attach latest test summary.
10. Click **“Upload File”**. Browse and select the required file from your device. Click **“Open”** to upload the file. Confirm that the file has been uploaded successfully.
11. Do you maintain cybersecurity insurance covering data breaches and service outages?
12. Select your preferred option and proceed to Step 17 below.
13. If you Click Save draft
14. This screen will appear.
15. Submit Entire Response?
16. Click OK
17. Click Submit Entire Response
18. Submit Entire Response?
19. Click OK
20. Proceed to **Step 47**

Notes:

Fields marked with “*” are mandatory and must be completed.

13. CYBERSECURITY

Doc5604870922 - Supplier registration questionnaire

✓ Your response has been submitted. Thank you for participating in the event.

Revise Response

All Content

Step 46

1. This page will appear once the vendor has submitted the response.

VENDOR REGISTRATION (NEW VENDOR - LOCAL)

13. CYBERSECURITY

[CAUTION - EXTERNAL EMAIL] DO NOT reply, click links, or open attachments unless you have verified the sender and know the content is safe.

Prasarana Malaysia Berhad - TEST

Hello Siti Sarah Mustafa,

Prasarana Malaysia Berhad - TEST has received your registration information and will review it for approval.

To check your registration status, log in to the Prasarana Malaysia Berhad - TEST supplier portal.

[Click Here](#)

Sincerely,
Prasarana Malaysia Berhad - TEST

Step 47

1. Vendor will receive email notification from Ariba system.
2. Prasarana Team will review your submission.
3. If the submitted documents are sufficient and complete, we will approve your application.
4. The Prasarana Team will send an email notification once your vendor application has been approved.